

Thank you for registering for Americas Conference on Information Systems (AMCIS) 2015!

From: registrar@aisnet.org

To: f_syafar@yahoo.com.sg

Date: Wednesday, May 20, 2015 at 10:33 AM GMT+8



Thank you for registering for [Americas Conference on Information Systems \(AMCIS 2015\)](#) to be held on August 13 - 15, 2015, in Puerto Rico. We will maintain the traditional tracks and mini-tracks that have made AMCIS a great home for many Special Interest Groups, but our goal is to spur you to venture out into the unknown - to explore unconventional areas that offer new vistas.

[Review your event confirmation.](#)

Payment Information

If you have opted to pay by check, you may make the checks payable to the **Association for Information Systems (AIS)** and remit payment to:

Association for Information Systems
PO Box 2712
Atlanta, GA 30301-2712
USA

Please note, your registration will not be confirmed until payment has been received.

Substitution Policy

Substitutions for current AIS members are permitted at no additional fee. To request a substitution please include the name of the person who you would like to transfer the registration to and their email address in your written request to registrar@aisnet.org or fax to +1 404-240-0998 by August 5, 2015; after this date all substitutions must be completed onsite. Please note the person you are transferring your registration to must be a current AIS member.

Please note: You or the member you are transferring your conference registration to are ineligible for any refunds or credits related to the registration transfer (i.e. refunds or credits towards workshops, evening events or guest tickets are not allowed).

Cancellation Policy

Request for cancellation must be in writing via email, fax or mail and are subject to the following schedule:

- Received by June 24, full refund less \$25 administrative fee

- Received between June 25 - August 5, full refund less \$50 administrative fee
- Cancellation request received on August 6th or later will not be eligible to receive a refund; the registrant will be liable for the full conference registration fee.

Registration Receipt

You may download a copy of your registration receipt anytime.

To do so, please follow the simple instructions below:

1. Please [sign into your AIS membership profile](#) using your username and password
2. Select the “manage profile” link found in the right sidebar
3. Select the “Invoices” link found in the Invoicing, Payments and History section
4. From the filter by status drop down list; please select “Any Status”
5. Then select the “view/print invoice” icon

Guest Tickets

If you are planning to bring a guest (i.e. spouse or colleague) and would like to add guest tickets to your registration (i.e. guest full package ticket, or guest welcome reception tickets) [please revisit the registration form](#) and select the appropriate item in the Related Products section.

Pre-Conference Workshops

If you wish to add a pre-conference workshop to your registration, please visit the [AMCIS 2015 Workshops Area](#).

Travel Discounts

Your AIS membership provides access to travel discounts that can help you get to Puerto Rico. [Learn how you can save money](#).

Questions

If you have any questions or need assistance please visit the [Registration FAQs](#) or contact the AMCIS Registrar:

Direct: +1 404-760-8177

Toll free: 866-850-0999

Skype: andreal613

registrar@aisnet.org

Our office hours are Monday through Friday, 9:00 a.m. - 5:00 p.m. ET (excluding all US holidays). All telephone and email messages will be returned within two business days.

Consent

As a condition of admission to this event, all attendees consent to and authorize the Association for Information Systems to photograph and record video images of them at this event and to use and publish the same. All negatives, prints and digital files shall be solely the property of the Association for Information Systems.

Thank you and we look forward to meeting you in the Puerto Rico!

Sincerely,
AMCIS Registration

AMCIS Adm fee enquiry

Faisal, - yyyfy002 <faisal@mymail.unisa.edu.au>

Wed 5/13/2015 6:38 PM

To: Jing Gao (Jing.Gao@unisa.edu.au) <Jing.Gao@unisa.edu.au>

Dear Jing,

As the AMCIS paper is accepted, I was wondering if you could pay the administration fee as I have not enough PD fun to cover it. I have plan to go Puerto Rico to get an experience of presenting a paper in an A ranked IS conference, and now trying to approach the return flight and accommodation cost either from Indonesia Government or from my home university. Or is it possible to get fun from ITMS school? In case I cannot get money to go, then I will prepare the presentation slides for you to delivered it there.

Many Thanks,
Faisal



**Association for Information Systems
(AIS)**

Invoice

Date	Invoice #
5/19/2015	200008902

Bill To
Jing Gao University of South Australia ITMS, D Building Mawson Lakes, 5095 Australia

Ship To
Faisal Syafar Universitas Negeri Makassar 6 Ethel Street Forestville Adelaide, UniSA Mawson Lakes Campus 5095 Australia

PO Number	Terms	Due Date
	Due on receipt	5/19/2015

Date	Qty	Description	Price	Totals
5/19/2015	1	AMCIS 2015 Registration - Faisal Syafar	\$399.00	\$399.00
			Sub-Total	\$399.00
			Total	\$399.00

Payments/Refunds

Date	Qty	Description	Price	Totals
5/19/2015	1	Payment via Credit Card (using card xxxxxxxxxxxx6605) <i>Applied to invoice on 5/19/2015 10:33:26 PM</i>	(\$399.00)	(\$399.00)
			Total Payments/Refunds	(\$399.00)
			Balance Due	\$0.00

Please Remit Payment

Association for Information Systems

PO Box 2712

Atlanta, GA 30301-2712

USA

Tel: +1 404 413 7445

Fax: +1 404 413 7443

www.aisnet.org



ASSOCIATION FOR INFORMATION SYSTEMS

AIS Offices • P.O. Box 2712 • Atlanta, GA 30301-2712, USA

May 22, 2015

Consulate General of the United States
553 St. Kilda Rd
Melbourne, Victoria 3004
Australia

To Whom It May Concern:

This letter is to confirm that **Faisal Syafar** is an active member of the Association for Information Systems and has been invited to attend the 2015 Americas Conference on Information Systems (AMCIS). AMCIS is one of two major conferences sponsored by the Association for Information Systems (AIS).

Faisal Syafar has registered and paid in full to attend the AMCIS 2015 Conference to be held in Fajardo, Puerto Rico August 13 - 15, 2015. We graciously request that a Visa be granted for the purpose of presenting at and attending this conference.

Please visit the [AMCIS 2015 website](#) to find additional information regarding the conference.

If you have any questions, please do not hesitate to contact me, Andrea Lashley-Aquil, Conference Registrar at 404-760-8177 or via email at registrar@aisnet.org.

Thank you in advance for granting this request.

Sincerely,

Andrea Lashley-Aquil
Conference Registrar
Association for Information Systems